

# APPLICATION FOR EMPLOYMENT

## Bright Water School

We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, gender, sexual orientation, national origin, marital or veteran status, sensory, physical or mental disability or any other legally protected status.

**Incomplete Employment Applications may not be considered. This application is null and void 30 days after receipt. Only original employment applications will be considered.**

### PERSONAL INFORMATION

Today's Date \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Name: \_\_\_\_\_

Last

First

Middle

Present Address: \_\_\_\_\_

Street

City  
Zip

State

Permanent Address: \_\_\_\_\_

Street

City  
Zip

State

Phone No.: \_\_\_\_\_

Referred By: \_\_\_\_\_

Are you 18 years of age or older?  Yes  No

\_\_\_\_\_

\_\_\_\_\_

### EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Date You Can Start: \_\_\_\_\_ Wage/Salary Desired: \_\_\_\_\_

Are you currently employed now?  Yes  No If so, may we contact your present employer?  Yes  No

If you are currently employed, when will that employment end? \_\_\_\_\_

Have you applied to or been employed by this company before?  Yes  No When? \_\_\_\_\_

Have you been convicted of a crime involving dishonesty, breach of trust, use or possession of illegal substance or, violence against a person within the last 7 years?  Yes  No If Yes, Please Explain \_\_\_\_\_

(Convictions will not necessarily disqualify you from employment. Only a conviction reasonably related to the duties of the job for which you are applying will be considered. We will take into account factors such as age at the time of offense, seriousness and nature of the violation and rehabilitation)

### EDUCATION

	Name and Location of School	Years Completed	Did you Graduate?	Subjects Studied and Degree(s) Received
High School			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
College			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	

### CERTIFICATION

List Certification(s)	Date Completed	Comments

### MILITARY STATUS

Describe \_\_\_\_\_

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**EMPLOYMENT HISTORY**

List your last four employers, starting with your current or most recent employer first. Include all periods of unemployment of 30 days or more and explain.

Date Month and Year	Name, City/State, Phone Number of Employer Work Performed	Title	Starting Salary	Reason for Leaving
			Leaving Salary	
From				
To				
From				
To				
From				
To				
From				
To				
From				
To				
From				
To				

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**REFERENCES** List below three persons not related to you, whom you have known at least one year, preferably in a business-related capacity.

Name	Phone Number	Position	Years Acquainted
1.			
2.			
3.			

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**If you are to be hired by Bright Water School, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) as well as the facts presented verbally in any interview, are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application or otherwise is sufficient cause for refusal to hire, or immediate dismissal for cause if I have been employed, no matter when discovered by Bright Water School.

I authorize Bright Water School to thoroughly investigate all statements contained in my application, resume, or other communications and I authorize my former employers and references to disclose any and all information regarding my former employment, character and general reputation to Bright Water School, without giving me prior notice of such disclosure. In addition, I release all parties and persons, including but not limited to Bright Water School and any former employers (and any person or entity acting on their behalf) as well as all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

**I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or Bright Water School. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Bright Water School unless made in writing by the President.**

I understand and authorize Bright Water School to utilize the services of a third party service, including any consumer reporting agency, to obtain information through an investigation. I understand that the information obtained will not be used in violation of federal or state equal employment opportunity laws. I understand that the results of this search and investigation may result in the release of a consumer or investigative consumer report. I consent and authorize Bright Water School to obtain consumer report(s) to determine eligibility for employment, and if hired, for any other employment purposes deemed appropriate by the employer, throughout the tenure of my employment with Bright Water School.

I understand that filling out this form does not indicate there is a position open and does not obligate Bright Water School to hire. If hired, I agree to abide by all Company work rules, policies and procedures. Bright Water School retains the right to revise its policies or procedures, in whole or in part, at any time.

Date:

Signature:

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